



FY 2018 Quarterly Parent Fees Collected and Expended

CONTRACTOR: _____
JUDICIAL DISTRICT: _____
Quarter No. _____

Total Amount of Parent Fees Collected in this Quarter:	
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****Do not include contract payments or any other revenue!****
This form is only for FEES collected from PARENTS!

	Expenditure of Fees
Salaries	
Benefits	
Travel	
Insurance	
Security	
Supplies	
Rent	
Utilities	
Professional Services	
Telephone/Internet	
Training	
Subscriptions/Dues	
Furniture/Equipment	
Other	
Total Expenditures in the Quarter	\$0
Net Revenue From Fees	\$0

* **Calculate Cost per Hour:** Total Fees Collected/Qtr. divided by
 Total # Service Hrs. Provided/Qtr. \$ _____/Svc. Hr.

Instructions:

1. Complete with program name, judicial district, and quarter number.
2. Enter total amount of parent fees collected in the quarter, not the whole year.
3. Enter parent fees expended by appropriate category for the quarter. The expenses should track the Final FY 2018 Budget approved by the Court and the AOC.
4. For Net Revenue, subtract expenditures from total fees collected.
5. Calculate Cost per Hour of Parent Fees, using the formula above. Please use the Total Service Hours for the Quarter, as reported in the SESV Database.
6. Submit forms quarterly by 15th of month following the end of quarter to aockrf@nmcourts.gov

NOTE: Please direct questions to Kristen Frueh at (505) 827-4808. Thank you!